



# HOPE Pregnancy Center

Address: PO Box 400 Ontario, OR 97914 | Location: 17 SW 6<sup>th</sup> St | (541)889-4722 | [hpcontario.com](http://hpcontario.com)

## Community Educator (Sexual Risk Avoidance Educator) JOB DESCRIPTION

**Job Title:** Community Educator (SRAE)  
**Category:** Regular Part-time

**Reports to:** Executive Director, SRA Director  
**Supervises:** Volunteer Team

**About Us:** Hope Pregnancy Center (HPC) is a Pro-Abundant Life nonprofit pregnancy help clinic dedicated to providing compassionate care, accurate information, and confidential support to individuals navigating pregnancy decisions. HPC takes a holistic approach to healthcare, addressing not only physical needs but also the emotional, relational, and spiritual well-being of each individual. HPC is governed by a board of directors, operates under the medical license of its medical director (MD), and offers medical services provided by medical professionals. HPC is NOT an abortion clinic and does not refer, facilitate, or provide abortions or contraceptives. Visit our websites for more information: [thrivehealtheducation.com](http://thrivehealtheducation.com) / [mightbepregnant.com](http://mightbepregnant.com) / [friendsofhpc.com](http://friendsofhpc.com)

**Description:** The Community Educator (Sexual Risk Avoidance Educator) is responsible for providing community education to local middle and high schools, youth organizations, and Christian youth groups.

- A. Education to the community involves the overall development, implementation, training, and operation of the Sexual Risk Avoidance Education (SRAE) program of HPC to local teen groups. The SRAE program ensures compliance with biblical standards, affiliation and curriculum guidelines, and policies and procedures of HPC.
- B. Assisting in researching and training in education methods, statistics, and curriculum.
- C. Promotion of HPC services by presenting at local schools, attending community events, and youth outreach events.

### Qualifications:

1. Be a born-again and committed disciple of Jesus Christ (following Him as Lord and Savior).
2. Have a daily devotional life of prayer and Bible study.
3. Be an active member (in good standing) and regular fellowship in person in a local Christian church.
4. Exhibit spiritual maturity and wisdom by applying and following Scripture (especially in challenging situations that will arise);
5. Be willing and able to uphold, defend and live out a strong commitment to the sanctity of all human life (never refer or advise a woman to have an abortion); sanctity of marriage (marriage between one biological man and woman as taught in the Bible); and the sanctity of sexual purity (chastity outside of marriage and fidelity within).

6. Agree with and be willing to uphold HPC's Statement of Faith, Core Values, Code of Christian Conduct, Commitment of Care and Competence, and all policies.
7. Have a sense of "calling" by God to serve in the ministry of HPC.
8. Have acquired relevant work experience related to areas of ministry.
9. Have three years of experience in some ministry capacity, preferably in a pregnancy center or nonprofit.
10. Exhibit skill in interpersonal communication, public speaking, and problem solving.
11. Demonstrates humility, desire for serving others, spiritual leadership, discipleship, encouragement, and support to volunteers; delegation of appropriate tasks without keeping a hands-on approach to everything.
12. Demonstrates initiative, vision, flexibility, and carry out responsibilities with little supervision and the ability to develop and implement plans and goals for community outreach.

### **Essential Responsibilities:**

#### **Administration:**

1. Recruit and establish a ministry prayer team as an integral part of ministry.
2. Attend all scheduled staff meetings (Mondays, 10am-12pm), arriving in advance, ready to take notes and ready to share any ministry updates.
3. Assist the SRAE Director in evaluating, selecting, and maintaining current evidence based curriculum, educational materials, and resources for education, to ensure the provision of a quality education to students in a variety of settings, i.e. public school classrooms, youth gatherings, church youth groups, etc.
4. Formulate and revise policies and procedures for applicable areas of ministries and submit any updates/changes to the Executive Director for approval.
5. Schedule, plan and implement all education or presentation requests.
6. Keep accurate records of all educational and public relations presentations and all meetings, workshops, or seminars attended; and submit a monthly staff report.
7. Communicate monthly (the first week of each new month) with the Executive Director to discuss any ministry issues, problems, progress, goals or vision setting.

#### **Training and Supervision:**

1. Help develop and update as needed, training materials specifically for SRAE speakers (volunteer or staff) to ensure that the presentations, atmosphere, and rapport of volunteer staff with teachers and students are in compliance with biblical standards and HPC policies. All SRAE staff must take the HPC Volunteer Training and the Ascend Sexual Risk Avoidance certification training.
2. Oversee, assess and facilitate annual evaluation of volunteers in the education program.
3. Provide spiritual leadership, encouragement, and supervision of any volunteers you oversee.

**Client Services:**

1. Provide education and coaching for clients who express a desire for on-going support, mentoring or discipleship in the area of sexual integrity.
2. Assist in selecting materials and information to use for Healthy Relationships education with HPC clients.
3. Help research the development of new programs and curriculum.

**Public Relations:**

1. Develop advertising, promotional, and educational materials and literature for distribution or use.
2. Maintain a working relationship and speaking calendar with target audiences, such as teachers, groups, agencies, and youth organizations.
3. Promote HPC's services and ministries to pastors, churches, and organizations throughout the community in conjunction with staff.

**Continuing Education:**

1. Comply with any state requirements (schools) and education licensing requirements without compromising Center policies or employee personal convictions or beliefs.
2. Current CPR certification.
3. Seeks continuing education and certifications in topics pertinent to SRAE (statistics, sexually transmitted infections, abortion, etc.).
4. Maintain Sexual Risk Avoidance Specialist certification (Ascend SRA certification) and yearly curriculum training.

**Work Schedule:**

This position is categorized as a regular, part-time position, for an average of 20 hours per week. Hours are flexible and may be adjusted to meet the needs of the Center, its staff, or clients.

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If interested, send Resume and Cover Letter to [hector@hpcontario.com](mailto:hector@hpcontario.com)