

Family Nurse Practitioner - Job Description

About Us: Hope Pregnancy Center (HPC) is a Pro-Abundant Life nonprofit pregnancy help clinic dedicated to providing compassionate care, accurate information, and confidential support to individuals navigating pregnancy decisions. HPC takes a holistic approach to healthcare, addressing not only physical needs but also the emotional, relational, and spiritual well-being of each individual. HPC is governed by a board of directors, operates under the medical license of its medical director (MD), and offers medical services provided by medical professionals. HPC is NOT an abortion clinic and does not refer, facilitate, or provide abortions or contraceptives. Visit our websites for more information: mightbepregnant.com / friendsofhpc.com

Objectives: The Family Nurse Practitioner (FNP) functions as an independent healthcare provider who, working collaboratively with our medical team and client-care team, is responsible for STI testing and treatment, pregnancy diagnosis, abortion pill reversal (APR), and early prenatal care as needed. The Nurse Practitioner will work within the scope of HPC's Mission, Vision and Ministry Statements. The Nurse Practitioner will be comfortable sharing the Gospel and praying with patients.

Reports to: Executive Director, Clinic Manager and Medical Director

Weekly Hours: 14 hours per week

Schedule: Wednesdays and Thursdays

Qualifications:

- Demonstrates a personal relationship with Jesus Christ as Savior and Lord.
- Participates in a local church or fellowship (regular and in-person participation).
- Exhibits strong commitment and dedication to the sanctity of life position and sexual integrity.
- Expresses complete agreement with and is willing to uphold HPC's Statement of Faith, Statement of Principle, and Mission, Vision, and Ministry Statements.
- Complies with all policies and procedures.
- Possesses a current Registered Nurse Practitioner License in good standing with the Oregon State Board of Nursing and must have prescriptive authorization.
- Authorized in Oregon to practice in Family or Women's Health by the Board of Nurse Examiners.
- Experienced providing in-person primary care as a Family Nurse Practitioner.
- Knowledge and experience with disease prevention and infection control.
- Experienced with computer-based data management programs and information systems, medical records.
- Understands all applicable federal and state regulations, including HIPAA and OSHA, and respects confidentiality.

- Reaches out with the love of Christ to women with unintended pregnancies and maintains a consistent life-affirming philosophy.
- Works in a hands-on environment with limited resources and has an entrepreneurial, resourceful, and flexible attitude.
- Carries out responsibilities with little or no supervision and uses a straightforward, self-motivated, and diplomatic approach - sharing information readily, listening, and respecting the abilities of others.
- Works as a committed team member with all staff.
- Maintains effective organizational, interpersonal communication, and relational skills.

Job Responsibilities:

The Nurse Practitioner will collaborate with the medical team (medical director, nurses, physicians, sonographers) and client-care team (receptionists, advocates) to provide support and care to the patients and maintain professional care standards, following the ANA Code of Ethics. The provider must be willing to provide standard nursing care as needed.

- Oversees all early pregnancy-related care, STI testing and treatment, APR administration, and creates treatment plans.
- Provides comprehensive well-women exams, including pap smears, HPV testing, breast exams, and counseling on contraception and hormone health.
- Emphasizes patient education and preventive care.
- Is trained or willing to become trained and competent to perform early OB ultrasounds.
- Is trained and competent in birth control removal*** (IUD's, LARC implants).
 ***Note: Our Center does not offer or provide referrals for birth control.
- Determines, trains, and ensures compliance of the FNP's standing orders.
- Monitors and operates medical equipment.
- Prescribes all approved medications.
- Consults with other healthcare professionals.
- Maintains current MSDS sheets on all medications.
- Reviews all patient drug information education for clarity and accuracy.
- Supervises, organizes, plans, assesses, and monitors the medical services provided by HPC.
- Works in conjunction with the medical and client-care teams to ensure that patients receive the best medical, nursing, and psychosocial care possible.
- Maintains a working knowledge of methods, principles, and practices concerning the prevention and treatment of disease, safety and infection control, clinical systems, supplies, and equipment.
- Attends medical conferences and trainings that offer professional training and information pertinent to the clinic's practices.
- Ensures compliance with internal and state infection control guidelines.

Specific Duties:

Management:

- Collaborates with the medical and client-care teams to expand patient care services to evaluate appointment flow and expanding services.
- Develops, maintains, reviews, and updates clinic policies and procedures.
- Serves on the Medical Advisory Team (reviews and updates policies and procedures), and Clinic Management Team (helps oversee clinic services).
- Collaborates with medical staff to ensure compliance with accreditation standards.
- Conducts staff training and in-services as needed.
- Performs any other duties as determined by the Executive Director or Medical Director.

Patient Care:

- Operates within the scope of HPC's policies and procedures.
- Provides primary care and diagnoses for patients through physical exams and patient observations.
- Orders, administers and analyzes pregnancy-related or STD diagnostic tests and administers and evaluates medicines and treatments.
- Communicates with nursing staff to create an environment of collaborative care.
- Maintains accurate patient records in real-time charting
- Documents or reviews patient medical histories and symptoms to create patient treatment plans, or contributes to existing plans.
- Provides appropriate patient and third party healthcare education including managing illnesses or injuries and disease prevention.
- Tracks changes in a patient's health and updates treatment plan and evaluates responses to treatments and medications as necessary.
- Seeks to minister the love of Christ to all patients and encourages all staff to look for opportunities to share the gospel.

Staff Development:

- Helps recruit qualified medical team volunteers to meet the clinic's needs.
- Participates in establishing and conducting in-service meetings.
- Conducts medical team conferences and discussions to evaluate clinic services, policies, procedures, and protocols.
- Trains nurses in current and new evidence-based practices to improve patient outcomes.
- Prays with the staff and look for opportunities to encourage and uplift.

Public Relations:

- Represents HPC in a positive light in the community.
- Keeps all patient, staff, and operational information confidential.
- Participates in donor development and fundraising events as time allows.

Personal Development:

- Meets quarterly with the medical team and monthly or bi-monthly with preceptor until competency is signed off. Quarterly meetings with the preceptor will be ongoing.
- Maintains unencumbered-license and adheres to the Oregon Health Authority guidelines for healthcare workers.
- Practices within his/her scope of practice as outlined by the Oregon State Board of Nursing.
- Maintains other certificates as required by HPC.
- Increases knowledge of management, obstetrical and gynecological care, and women's health issues.
- Carries professional liability insurance.
- Maintains an active relationship with Christ and other believers.

If interested, send Resume and Cover Letter to hector@hpcontario.com